

## **Board of Directors Meeting**

**Thursday, April 7th, 2011**

### **PRESENT (4)**

**BOARD: Sarah Friedman, Zobong Norman, Janice O'Donnell, Polly Ulichny**

### **Absent (4)**

**BOARD: Marc Greenfield, Peter McWalters, Roberta J. Winters**

**STAFF: Jeremy Giller, Meg O'Leary, Tag Tanalski, Marie Whitten**

---

---

**The meeting was convened at 5:00 p.m.**

### **Closed Session**

**The Board went immediately into closed session after a unanimous vote by Board members to do so. The session was closed citing R.I.G.L. sec 42-46-5(a) (2): Litigation and R.I.G.L. sec. 42-46-5(a)(1): Personnel Matter. The Board Meeting was reopened at the end of the closed session after unanimous vote to do so.**

### **Board Membership**

**New potential board members were discussed. In addition, Kirsten Shrout, one of two new LC team board members was introduced. Several internal and external candidates for board membership were**

discussed. An application went out to all the parents for board membership. There will be an announcement at parent cafes and also an announcement at the next WTM asking teachers to identify any parents that might be good candidates for the Board.

### **Co-Director Evaluation**

Janice and Polly have been working on ways to evaluate the Co-Directors. The Co-Directors would like this to happen as part of a comprehensive organizational evaluation of the school and goals as they pertain to the Co-directors performance. Co-Directors will be evaluated once a year, but perhaps not as extensive as a full an organizational evaluation by an external evaluator as the cost to the school could be prohibitive. Meg and Sarah have worked with Janice and Polly to draft a fairly short RFP. The board could review some of the respondents' applications and the LC could learn a lot from them.

There is a charter management arm of RIDE which will be conducting reviews of all the RI charters. In addition, RIDE has developed standards for administrator evaluation. The LC evaluation process must also meet RIDE requirements.

### **Minutes of 02/10/11**

The minutes from the February 10th meeting were reviewed. A motion was made to approve them, that motion was seconded and the motion carried unanimously.

## **Budget Report**

**A review of the Profit and Loss statement and Balance Sheet was facilitated by Marie Whitten. A general discussion of funding trends and RIDE policy followed.**

**We had a large influx from ARRA Federal funds, which will not be around next year. The good news is that the Governor's budget has restored the "stabilization funds." Next Thursday, the school will be meeting with RIDE. From the charter point of view we want RIDE to know how/if we receive our money from the districts. RIDE has assured the RI charter schools in writing that district money will be forwarded to the school.**

## **Fund Development-Jeremy Giller**

**Jeremy Giller gave an update on preparations for "Shaken, Not Stirred," the LC's first annual fundraiser. There are about 65 people registered. The minimum target for the event is 150 people. Invitations are going out to everyone on our mailing list in MA and RI. If there are others that board members feel they can reach out to, please feel free to do so. We've lined up entertainment by the Night Life Orchestra, food from La Laiterie and New Rivers, and an Espresso Cart from New Harvest Coffee Roasters.**

**Jeremy did a brief review of the Lab. On paper, Lab revenue is short of what was projected, but this is because we have not billed all clients recently. The school expects Lab revenue to exceed**

**expectations.**

**Jeremy did a brief review of the business plan. The business plan is a way to leverage the excellent practices here at the school and stay true to the original idea of the charter movement. This year we have seven consulting teachers involved in the Lab activities. A discussion of how to structure the use of LC teachers in Lab work ensued. How does it work without burning out the teachers who are also carrying the burden of managing their own classrooms?**

**The idea was raised of creating a cadre of teachers who set aside their teaching for a year to focus on Lab work. These teachers would be covered by other teachers who are working in the classrooms. If the Lab could support these extra teachers financially , then this model could work. It is a good long term goal.**

### **Performance Targets**

**Performance Targets was tabled for the next meeting.**

**A motion to adjourn was made by Janice O'Donnell, seconded by Zobong Norman and carried unanimously.**

**Meeting was adjourned at 7:20pm**

**The next Board meeting is scheduled Thursday, June 9th, 2011 from 5pm to 7pm.**

**Recorded by Tag Tanalski**